Business Gateway
E-Forms Progress

March 23, 2005

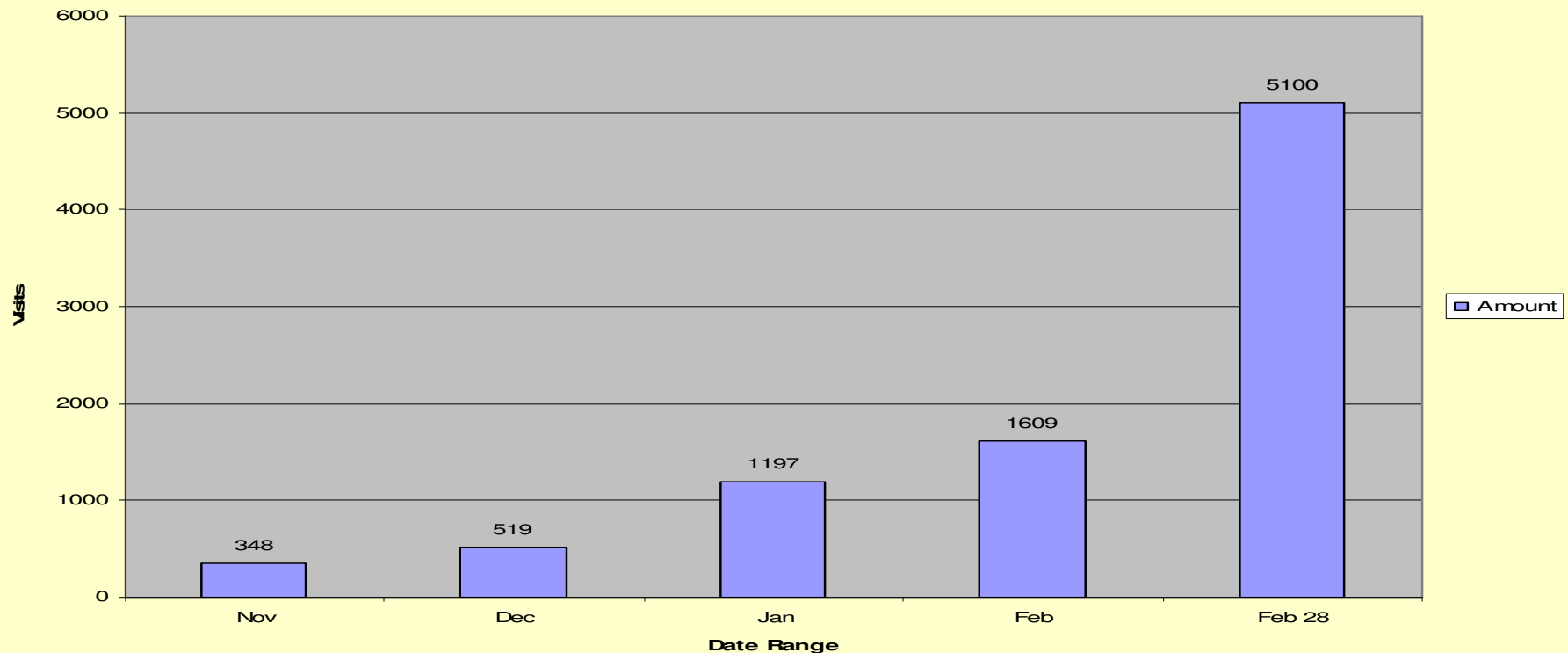# E-Forms Catalog Data Status
As of March 11

- 4,593 Entries
- 43 Agencies actively populating the catalog
- 33 Agencies complete
- 48 Agencies actively engaged
- Pay.gov Status
  - Located as Sub-Agency under Department of Treasury
    - 42 Form links

E-Forms Catalog Software Status

- February 28 FedForms successfully decommissioned
  - Redirect to Forms.gov
  - Visits to Forms.gov increased of over 200% of daily average
- Version 3 requirements drafted and circulated to User Group
  - Easier to use reports
  - Agency forms management enhancements
  - Broken links reports
  - Enhanced search capabilities
- Current focus on maintenance
  - Testing methods for broken links identification
  - Coordinating with agency administrators to review their Forms.gov links

February, 2005 WebTrends Report

E-Forms Catalog Average Visits Per Day

Chart — "Visits" vs "Date Range":

Date Range	Amount
Nov	348
Dec	519
Jan	1197
Feb	1609
Feb 28	5100

- Steady increase in Visits from November through February
- February 28 first day of FedForms redirect to Forms.gov
- Identified cause for Page Views and Hits errors
- WebTrends reporting prior to November contained errors in counting
- Current WebTrends reporting of Page Views and Hits remain problematic
- E-Forms Team is actively participating to obtain correct Page Views and Hits for March report

E-Forms Services
Analysis of Alternatives (AoA) Status

Market Research Assessment	**November 19**
Alternatives Approach Briefing	**November 19**
AoA Study Plan Outline	**November 19**
Interim Advisory Board Briefing	**December 9**
Draft AoA Submitted	**February 25**
Final AoA Due	**April 1**
AoA Advisory Group Presentation	**April Meeting**

Future Steps:

- **LMI completing AoA to understand what forms processing options are available**

- **Final version of the AoA study report by April 8**

- **Series of facilitated discussions with partner agencies to clearly define and articulate BG's approach for forms processing**

- **Objective is to have a defined approach that has been cleared by the BG Governance Board by the end of FY05**

- **Implement a solution in FY'06**

ROCIS

Acronym Defined:

- **R = RISC = Registry Information Service Center**
- **O = ORIA = Office of Information and Regulatory Affairs**
- **C = Consolidated**
- **IS = Information System**

ROCIS will provide for electronic submission, review, and approval of information collection requests for the purpose of complying with the Paperwork Reduction Act.

In Phase 1, ROCIS became the location where government regulatory information is stored and reported. Phase 2, ROCIS added functionality where agencies may propose new rules for publication in the Federal Register.

Phase 3 (Current):

- **Develop processing module for OMB Information Collection Requests**

- **Secondary Purpose: Interface with E-Forms Catalog for automating the entry of links and information into the catalog.**